



Grant Year 2024

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Admin use only

GDMF _____ GJCF _____
\$ _____ Item _____
Check# _____
_____ and _____

2024 Official Annual Grant Application

DEADLINE: JUNE 1, 2024 4:00 PM CDT

***YOU MUST BE A MEMBER OF THE ORGANIZATION TO COMPLETE THE APPLICATION**

Date _____ (ex: 6/6/2010) Amount Requested \$ _____

The EIN (Employer Identification) Number (also known as Tax ID #) of your organization is:

* _____

Name of Organization _____

Contact Person _____

Address _____ City, State, Zip _____

Phone _____ Fax _____ Email _____

*Is your organization an IRS 501©3 not-for-profit? ___ Yes ___ No

*If No, is your organization a 170b unit of government? ___ Yes ___ No

*If No, you must have a fiscal agent. Please list name, address, phone & fiscal agent contact person

_____ fiscal agent EIN# _____

*Letter of Support from the Fiscal Agent

Is this request for a capital expense item _____ or for 'operational' purposes _____?

I. Describe how these grant funds are to be used.

II. Project focus area: (circle the most appropriate)

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- a. **Arts & Culture:** *Museums, historic preservation, etc.*
- b. **Education:** Schools, Day Care (all ages, adult learning)
- c. **Environmental/Animal Health:** Environmental protections, beautification, animal-related issues
- d. **Health:** General, rehabilitative, mental, etc
- e. **Human Services:** Public protection/safety, Police/Fire, recreation, youth development, social support, general human services
- f. **Public/Society Benefit:** Community improvement/development, philanthropy/volunteerism, capacity building, civil rights, etc.
- g. **Other:** *Use category only if the grant cannot be categorized in one of the above ways*

Has the Applicant applied for funds for this project from any other sources, foundations, or organizations? _____YES _____NO

If Yes, how much? _____ Was the request approved? _____

If rejected, why?

I. If a capital expense item, describe where item(s) will be placed in service and how it will be used.

II. Explain how this item or funds will be used to enhance your organization's operation.

III. List projected expenses for this request. How are cost estimates determined?

***Attach any available quotes for this purchase. LIMIT ATTACHED ESTIMATES TO ONE PAGE**

IV. Describe your organization's charitable purpose, program activities, and population served. (no 'See Attached')

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- V. ***ALL** grant applications must contain a copy of the organization's most recent balance sheet, statement of revenues and expenditures. **ONE PAGE ONLY**
Applications will NOT be considered without this documentation
- VI. Are you incorporated? yes____no____ Are you tax exempt? yes____no____
- VII. ***Can your organization complete your project if GJCF partially funds your grant request? ____yes ____no**
- VIII. ***Letter of Accreditation/License if applicant is a school or daycare.**

***Budget Summary:**

Grant Request Amount: _____%

Other Funds: _____% Are other funds committed? ____ Yes ____ No

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Applicant Funds: _____% Are Applicant funds committed? ____ Yes ____ No

Total Project Cost: _____100%

If the request is funded, who will operate and maintain the improvements?

Has the project started? ____ Yes ____ No When will the project start? _____

Example 12/12/2008

***List the amount of Grant Funds received from the Greater Jefferson County Foundation by your Organization / Entity during each of the past six (6) years:**

Year _____ \$ _____ Year _____ \$ _____ Year _____ \$ _____

Year _____ \$ _____ Year _____ \$ _____ Year _____ \$ _____

(The organization is expected to keep records of their grant applications/disbursements, as stated in the signed Grant Agreement. Do not call/email the office asking for past disbursement amounts)

***Signed _____ Title _____**

***YOU MUST BE A MEMBER OF THE ORGANIZATION TO COMPLETE THE GRANT APPLICATION**

***Include list and contact information of the organization's Board of Directors**

Deadline 4:00 PM CDT June 1, 2024

Incomplete applications or those missing required documentation/materials will not be eligible for funding in the current grant cycle. No postmarked applications accepted.